

Rahul Shroff
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Dear Issam Elgharfaoui,

I am writing in response to the Technical Support Specialist position listed on Indeed.com. As requested, I am enclosing an application and resume. The opportunity presented in the listing is very interesting and I believe that my strong technical experience, customer service awareness and education will make me a very competitive candidate for this position.

The key strengths that I possess for success in this position include:

Communication - Being able to communicate in both written documentation and verbal capacity. Help overcome diversities, build trust/respect, and create conditions for sharing creative ideas and solving problems.

Positive attitude - A high level of enthusiasm, motivation and resilience; a sense of urgency to obtain results; an ability to maintain a positive attitude when under pressure; an ability to keep things in perspective.

Respect - A commitment to treat employees, clients and vendors with respect; a willingness to be respectful of others' opinions and ideas; a commitment to respect the work.

Dependability - A reputation for doing what I say I'm going to do; a willingness to go beyond the call of duty.

Integrity - A track record of doing the right thing for the right reason; honesty and sincerity; earning the trust of clients and employees; maintaining strict standards of confidentiality.

Commitment to quality - An ability to provide users/clients with outstanding customer care and service at all times; a demand for excellence in all forms of communication; always looking after the smallest detail.

Creativity - A reputation for innovative thinking; working with an entrepreneurial spirit. Help surpass strategies to evaluate customer needs and desires, and grow a brand even further.

Professionalism - I demonstrate maturity in handling confidential matters; a consistent business-like demeanor and performance; common sense and good judgment.

Please see my resume for additional technical information on my experience.

I can be reached anytime via email at rshroff03@gmail.com or my cell phone, 314-728-0487.

Thank you for your time and consideration. I look forward to speaking with you soon.

Sincerely,

Rahul Shroff