

Ashok Sylvester A



#### Qualifications

Diploma in Mechanical Engineering and Diploma in Interior Design and Project Management

#### Key Attributes

Diploma in Mechanical Engineering and Diploma in Interior Design Management with over 22 Years' experience in construction and Interior Fit outs and has managed all aspects of developments in various cities across India

Excellent communication and coordination skills. Thorough planning and tracking of activities to ensure smooth flow of activities. Vendor negotiation.

#### Expertise

Project Delivery Project Management  
Construction Management  
Value Engineering  
Detailed Micro Scheduling  
Planning of all Construction Activity  
Project Coordination

#### Interior Fit out Projects

- IT Sector
- Retail
- Hospitality
- Residential

#### Role

Represents the client's interest. Develops strategy for delivery of the projects from concept to completion stage. Ensures effective communication between clients and project team members.

#### Strengths :

Enjoy working in team, take responsibilities, optimistic, able to handle multiple responsibilities and consistently meet tight deadlines for project completion

#### Responsibilities

- Overall responsibility for Project Delivery right from inception to finishing of the project.
- To effectively handle a team of project managers and engineers required for the project.
- To develop overall project plan and detailed project schedule
- To execute the project within the parameters of time, cost, profit, quality and productivity
- To monitor project progress, adherence to contract specifications and quality standards
- To identify opportunities for application of good / innovative engineering practices to enhance the quality of delivery
- To ensure proper systems implementation - sub-contract system, information technology, quality, safety and environment
- To ensure and monitor statutory compliance
- To manage the client interface in terms of deliverables, grievances, issues etc
- To build and maintain good working relationship with contractors, government agencies, vendors, consultants
- Responsible for Status Reporting, client communications & coordinating with the team of engineers for timely completion and quality maintenance of projects.
- To ensure smooth project closure activities
- To comply with the data protection regulations, ensuring that information on clients remains confidential
- To undertake any other tasks, duties or projects which may arise from time to time which are commensurate with the general level of this post and as directed by the designated line manager
- Responsible for chairing monthly client meetings
- To vet development strategies and ensure compliance by project teams

#### Experience

From **2019 April to Present**, as General Manager - Projects in Synergy Property development services Pvt Ltd - Design & Build Project for Boeing International Corporation @ RMZ Azzure, Property Share at Kasturba Road Bangalore, Siemens at Salarpuria Touchstone in Electronic city, Recode Solutions in Chennai, Siemens Cafeteria at Amar Apex Building in Pune.

From **2015 January to 2019 March**, as Sr.Project Manager in Synergy Property development services Pvt Ltd - Design & Build Project for Boeing International Corporation @ Bagmane Tech Park and Bagmane World Technology center, Flipkart Campus @ Embassy Tech Village, Accenture BDC8 @ Global Village Campus Bangalore, Accenture BDC9 @ Prestige Technopolis Bangalore

From **August 2010 to December 2014**, as a Project manager in Synergy Property development Services Pvt Ltd - IBM at Manyata Tech Park Bengaluru, HCL Technologies Bangalore, Mr.Vasudevan (Ozone Group Chairman) Residence, Bangalore, Nuance Group (India) Pvt Ltd at Bangalore International Airport

From **June 2007 to July 2010** as a Manager Operations in Vijay Punjabi Consultants Pvt Ltd, Bangalore - TCS at Nirlon Complex Mumbai, British Biological Bangalore, Satyam Computer services Bangalore, Confident Propus (Buisness Hotel) Bangalore.

From **July 2005 to May 2007**, as a Project Manager in Eleganz Interiors Pvt Ltd. Bangalore - Sun Micro Systems Bangalore, Synopsys India Pvt Ltd Bangalore, Target Services India Bangalore.

From **September 2003 to June 2005**, Project Engineer in Teekays Interior Solutions Pvt Ltd - IBM at Subramanya Arcade Bangalore, Cisco Systems Bangalore, Sierra Atlantic Hyderabad, Alamy Images Trivandrum.

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